

upon completion of the selection process. Within ten days of receiving an offer of admission, accepted candidates are required to submit a non-refundable \$100 advance deposit on tuition as confirmation of their acceptance of placement in this programme. Those who do not meet the deadline for the confirmation deposit will be assumed to have withdrawn their applications and their seats will be reassigned.

H. Admission to Bachelor of Arts Co-op

All potential Arts Co-op students must first be accepted to the Bachelor of Arts Programme. After receiving notification of their acceptance to the Arts Programme, candidates may initiate their application for first-stage admission to the Co-op option. Minimum requirements for entry into the Co-op Programme include a final admissions average of 75%. To apply for the Co-op option, candidates must complete the BA Co-operative Education application form and submit it to the Coordinator of Co-operative Education by May 15. The selection process will be concluded by June 15 and applicants will be notified of their status shortly thereafter. (Late applications will be considered if space is available in the programme). Candidates are assessed on a combination of academic standing, commitment to personal development and career preparation, and volunteer, community, or extracurricular involvement. To ensure suitability for the Programme, candidates are asked to submit a written assignment which is outlined on the application form.

Once students have successfully completed the first Co-op course, COOP 1003 Introduction to Experiential Learning, they may pursue the second-stage application process for official acceptance to the BA Co-op Programme. The details of this application process are given in the COOP 1003 course.

I. Certificate Programmes

Admission Requirements

Certificate in Criminology and Social Justice

Candidates must have at least one year of work experience in the field of criminal justice and either have successfully completed a university preparatory high school programme or satisfy the University's Adult Learner applicant requirements.

Certificate in Gerontology

Candidates who have acquired at least one year of experience in the field of aging may be considered for admission. All candidates must either have successfully completed a university preparatory high school programme or meet the University's Adult Learner requirements.

Certificate in Social Work

This programme is made available by special offering only.

Certificate Programme Application Procedures

Applications for admission are submitted to the Admissions Office and consist of: